

STS School Online Registration - Instructions

To register your school, go to the following website:

<https://stav.vic.edu.au/sts/login>

SCHOOL REGISTRATION & ACTIVATION

Science Talent Search Login

Registrations are now OPEN. ACTIVATE your school registration and set-up your account and password for 2020. Please contact sts@stav.vic.edu.au if you require any assistance.

All schools wishing to enter STS need to ACTIVATE their school details for 2020 prior to registering student entries. Entry registration closes on Monday 25th May 2020. The online registration system also closes on this date.

Once you have registered your school, you can login below.

[Start Registration](#)

Email

Password

[Login](#)

[Forgot your password?](#)

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You must **ACTIVATE** your school account **each year**. Reset a new password.

START HERE to find your school and activate.

STS Co-ordinator Registration Step 1

To begin the registration process, please enter your school's name (or part of) in the field below.

School Name

[Search Schools](#)

Please click your school in the list below. If your school is not listed, try searching again using a less specific search term. If you still cannot see your school then please contact the STAV.

(3396) ZEERUST PRIMARY SCHOOL - TALLYGAROPINA

Type your school name to bring up a list to choose from

This is your school code which you may recognise if you have previously entered STS

STS Co-ordinator Registration Step 1

To begin the registration process, please enter your school's name (or part of) in the field below.

School Name

[Search Schools](#)

No results have been found, try searching again using a less specific search term. If you still cannot see your school then please contact the STAV.

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TIP:
If your school has Mount or Saint or an apostrophe in the name, keep your search word short to bring up more search results.

Too long, no results

SCHOOL REGISTRATION & ACTIVATION

STS Co-ordinator Registration

Step 1

To begin the registration process, please enter your school's name (or part of) in the field below.

School Name

Please click your school in the list below. If your school is not listed, try searching again using a less specific search term. If you still cannot see your school then please contact the STAV.

- (4317) IONA PARISH SCHOOL (ST JOSEPH'S CAMPUS) - NAR NAR GOON
- (2287) MOUNT ST JOSEPH GIRLS COLLEGE - Altona
- (2837) ST JOSEPH - Newtown
- (2834) ST JOSEPH - North Melbourne
- (5601) ST JOSEPH - FITZROY
- (2833) St Joseph the Worker School - Reservoir North
- (10045) St Joseph's Catholic Primary School - Mernda - MERNDA
- (2835) St Joseph's College - ECHUCA
- (2841) St Joseph's College - FERNTREE GULLY
- (5656) St Joseph's College - Mildura - MILDURA
- (2844) St Joseph's Primary School - Black Rock
- (2840) St Joseph's Primary School - Boronia
- (2845) St Joseph's Primary School - Brunswick West
- (2869) St Joseph's Primary School - Sorrento
- (2860) St Joseph's Primary School - Northcote - Northcote
- (2842) St Joseph's School - Beechworth
- (3581) St Joseph's School - BENALLA
- (2843) St Joseph's School - Benalla

TIP:

Shorter or part of the name will bring up a longer list to choose from

If your school is still not here, contact Janice at sts@stav.vic.edu.au to check or add your school to the database

Select your school, ensuring you choose the correct **campus**

Step 2

Please enter your details below.

If you are the coordinator of multiple campuses or schools then use the same email address but a different password below.

Note that primary and secondary entries need to be in **separate** campuses. You need to complete steps 1-3 for **each** campus.

Contact STAV if your campus is not listed or if you need assistance (Ph:9385 3999 or email: sts@stav.vic.edu.au)

Title *

First Name *

Surname

School Phone Number

Email Address

Please enter YOUR details carefully. Remember to select the correct title as it is 'Mr' by default.

If you need assistance, this is the number we will use to contact you. You can use the school number or a mobile no.

Note: The email address **MUST** be the one that you **REGULARLY** use. All STS correspondence, results, etc. will be forwarded through this email

Choose a Password

Password *

- The input is less than 8 characters long

Confirm Password

Repeat Password *

- The input is less than 8 characters long

If you are registering **MULTIPLE** campuses: Use the **SAME EMAIL** and **SAME PASSWORD** for each campus. Once you have logged in, you can choose the campus from a drop down list.

Passwords must be at least 8 characters long. You can use any letter, number or symbol. Passwords are case sensitive.

SCHOOL REGISTRATION & ACTIVATION

Principal Details

Title *
Mr

Principals First Name

Principals Surname

School Campus Population (# of students)

Please enter your Principal's details carefully. Remember to select the correct title as it is 'Mr' by default.

*This is not the number of students involved in the competition. It is the total number of students at the **CAMPUS**.*

For a P-12 school, and you are registering the primary campus, only enter primary student enrolment number.

This number is part of the calculation used for school award nomination.

School wide statistical survey

Please complete the following survey to assist with our funding requirements.

At your campus, estimate how many **students** complete self directed experimental research in general?

This translates to approximately how many **research projects**

At your campus, estimate how many **students** complete engineering/inventions projects in general?

This translates to approximately how many **inventions**

Submit Details

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This survey is optional, but it does assist us with funding for the competition.

The number you enter here can be an *estimate*. We thank you for completing this survey.

Step 3

The final step of the process is to validate your email address. An email has been sent to you containing a link, which once clicked on, will activate your STS Co-ordinator login. This email normally arrives almost instantly but can take up to half an hour based on inbox settings and other factors. Return to the STS home page.

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After you press 'Submit Details' you will see this screen.

STS Registration

Dear John,

You are one step away from being an authorised STS Co-ordinator.

Please click the following link to activate your account:
<http://www.stav.vic.edu.au/sts/register/validate/3396?authCode=481572401>

Thankyou for your time.

Staff,
<http://www.sciencevictoria.com.au/sts/>

If you entered your email correctly, this validation will be sent to you. Check your junk/spam folders.

In order to **ACTIVATE** your account, click on this link, or copy and paste into a web browser.

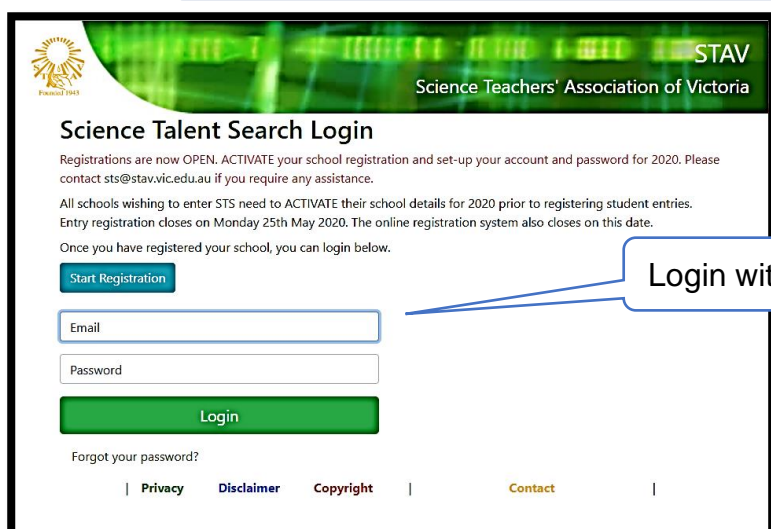
STS Co-ordinator Validation

Account authorised! You may now login using your STS Coordinator email address and password here.

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Success!

MANAGING YOUR SCHOOL REGISTRATION



Science Talent Search Login

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[Start Registration](#)

Email

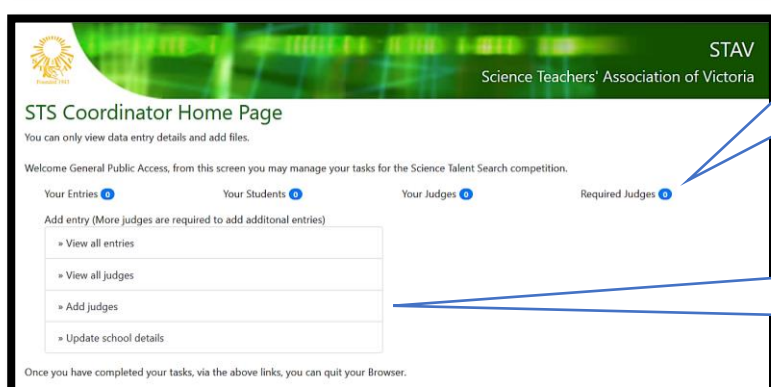
Password

[Login](#)

[Forgot your password?](#)

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Login with your email and password



STS Coordinator Home Page

You can only view data entry details and add files.

Welcome General Public Access, from this screen you may manage your tasks for the Science Talent Search competition.

Your Entries **0** | Your Students **0** | Your Judges **0** | Required Judges **0**

Add entry (More judges are required to add additional entries)

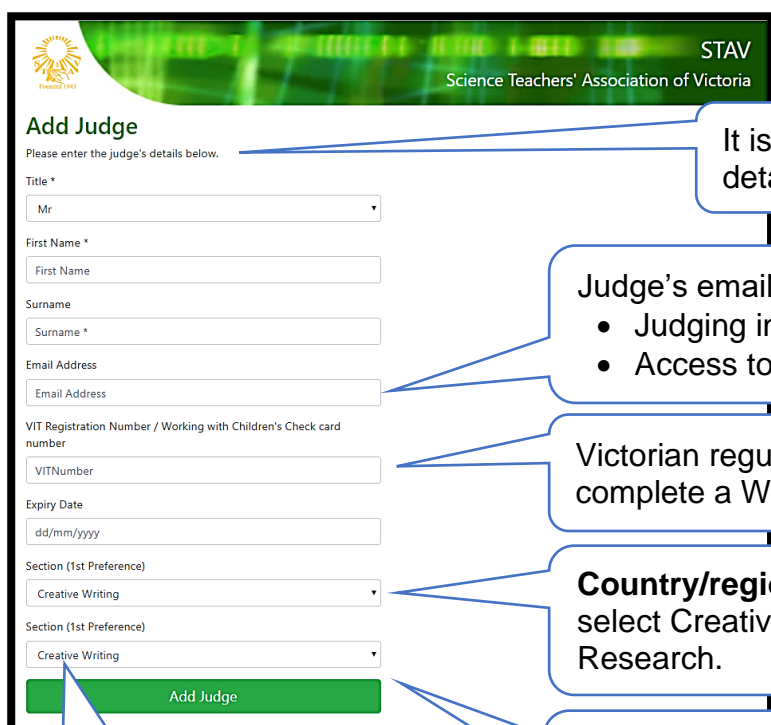
- [View all entries](#)
- [View all judges](#)
- [Add judges](#)
- [Update school details](#)

Once you have completed your tasks, via the above links, you can quit your Browser.

As you add/delete entry, student, judges these numbers will be updated

You must register your first school judge to start registering your first 1-12 entries.

REGISTERING YOUR JUDGE(S)



Add Judge

Please enter the judge's details below.

Title *
Mr

First Name *
First Name

Surname
Surname *

Email Address
Email Address

VIT Registration Number / Working with Children's Check card number
VITNumber

Expiry Date
dd/mm/yyyy

Section (1st Preference)
Creative Writing

Section (1st Preference)
Creative Writing

[Add Judge](#)

It is important to have all of these details before you register your judge.

Judge's email is **IMPORTANT**

- Judging information and correspondence
- Access to online judging portal

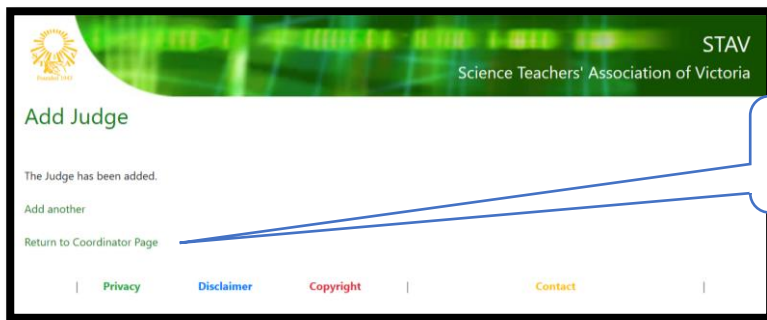
Victorian regulations – please ask judges to also complete a WWCC notification.

Country/regional school judges have 1st pref. to select Creative Writing and Experimental Research.

Metro school judges who wish to particularly judge Creative Writing and Experimental Research, please select as 2nd pref.

This is 2nd preference!
It will be fixed...

REGISTERING YOUR JUDGE(S)



STAV
Science Teachers' Association of Victoria

Add Judge

The Judge has been added.

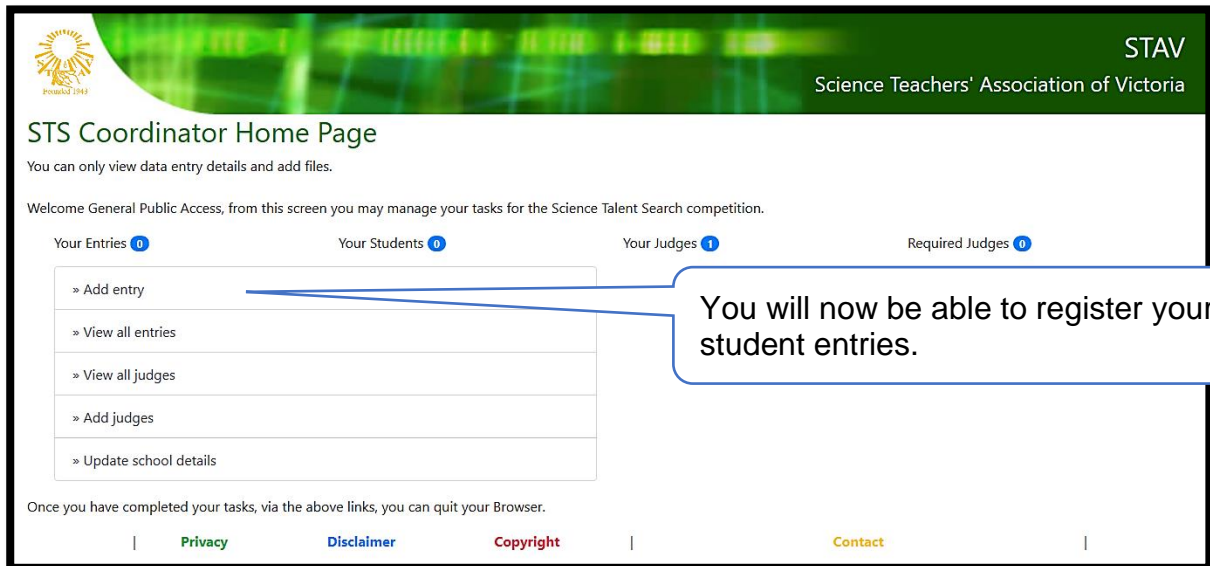
[Add another](#)

[Return to Coordinator Page](#)

[Privacy](#) [Disclaimer](#) [Copyright](#) [Contact](#)

Once you have added a judge, you can return to your home page

ADDING STUDENT ENTRIES



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STS Coordinator Home Page

You can only view data entry details and add files.

Welcome General Public Access, from this screen you may manage your tasks for the Science Talent Search competition.

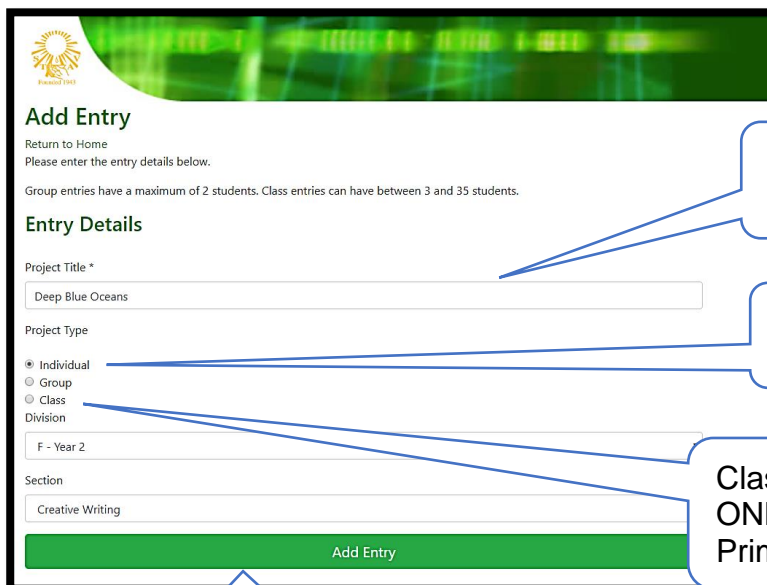
Your Entries **0** Your Students **0** Your Judges **1** Required Judges **0**

- » Add entry
- » View all entries
- » View all judges
- » Add judges
- » Update school details

Once you have completed your tasks, via the above links, you can quit your Browser.

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You will now be able to register your student entries.



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Science Teachers' Association of Victoria

Add Entry

[Return to Home](#)
Please enter the entry details below.

Group entries have a maximum of 2 students. Class entries can have between 3 and 35 students.

Entry Details

Project Title *

Project Type

☒ Individual
☐ Group
☐ Class

Division

Section

[Add Entry](#)

Please enter the project title, do not leave this blank

Individual entry = 1 student
Group entry = 2 students ONLY

Class entry = up to 35 students
ONLY for Class Experimental Research
Primary divisions only

Select the correct age division and section and press 'Add Entry'

ADDING STUDENT ENTRIES

Add Students Entry

Return to Entries

Entry ID: 1

Entry: Deep Blue Oceans

Entry Type: Individual

Division: F - Year 2

Section: Creative Writing

Add Students

You can add one student to this entry type

First Name *

First Name

Surname *

Surname

Gender

☒ Male

☐ Female

☐ Indeterminate/Intersex/Unspecified

Add Student

Please enter student name and gender, press 'Add Student'

Add Students Entry

Return to Entries

Entry ID: 1

Entry: Deep Blue Oceans

Entry Type: Individual

Division: F - Year 2

Section: Creative Writing

Add Students

You have reached the maximum number of students to add to this entry (1)

Students Added

| # | Name | Gender |
|------------|--------------|----------------|
| Student 1: | Annabel Long | Gender: Female |

Add Student

Once a student has been registered, they will be listed below.

ADDING STUDENT GROUP ENTRIES

Add Entry

Return to Home

Please enter the entry details below.

Group entries have a maximum of 2 students. Class entries can have between 3 and 35 students.

Entry Details

Project Title *

My invention

Project Type

☐ Individual

☒ Group

☐ Class

Division

Year 7 - 8

Section

Inventions

Enter this project into BHP Billiton Science Awards ☒

(Uncheck box ONLY if you DO NOT want project entered.)

Go to: <http://scienceawards.bhpbilliton.com> for more information

Add Entry

If you select a group entry, you will be able to add 2 students in the next page.

ADDING STUDENT GROUP ENTRIES

Add Students Entry

[Return to Entries](#)

Entry ID: 3

Entry: My invention

Entry Type: Group

Division: Year 7 - 8

Section: Inventions

Add Students

You can add up to two students to this entry type

First Name *

Lisa

Surname *

Smith

Gender

☒ Male

☐ Female

☐ Indeterminate/Intersex/Unspecified

Add Student

Students Added

| # | Name | Gender |
|------------|------------|----------------|
| Student 1: | Lisa Smith | Gender: Female |

Once you have added the first student, type **OVER** the fields to add a **second** student

Remember to select the correct gender as the default is 'Male' in the first option.

Add Students Entry

[Return to Entries](#)

Entry ID: 3

Entry: My invention

Entry Type: Group

Division: Year 7 - 8

Section: Inventions

Add Students

You can add up to two students to this entry type

First Name *

Andrea

Surname *

Andrews

Gender

☐ Male

☒ Female

☐ Indeterminate/Intersex/Unspecified

Add Student

Students Added

| # | Name | Gender |
|------------|------------|----------------|
| Student 1: | Lisa Smith | Gender: Female |

Now that you have typed the second student name, you **MUST** press 'Add Student' to register.

Add Students Entry

[Return to Entries](#)

Entry ID: 3

Entry: My invention

Entry Type: Group

Division: Year 7 - 8

Section: Inventions

Add Students

You have reached the maximum number of students to add to this entry (2)

Students Added

| # | Name | Gender |
|------------|----------------|----------------|
| Student 1: | Lisa Smith | Gender: Female |
| Student 2: | Andrea Andrews | Gender: Female |

If you have completed this step, you can now click on 'Return to Entries' to see your full list

Both students are now registered!

ADDING CLASS RESEARCH PROJECT ENTRIES

Add Entry

[Return to Home](#)

Please enter the entry details below.

Group entries have a maximum of 2 students. Class entries can have between 3 and 35 students.

Entry Details

Project Title *

Investigating the absorbency of different brands of hand towels

Project Type

- ☐ Individual
☐ Group
☒ Class

To select class, your Division must be 'Lower Primary', 'Middle Primary' or 'Upper Primary' and Section must be 'Class Project'

Division

Year 3 - 4

Section

Class Project

Add Entry

Class Experimental Research Project
Primary divisions ONLY
Class Project section ONLY

Add Students Entry

[Return to Entries](#)

Entry ID: 5

Entry: Investigating the
absorbency of different
brands of hand towels

Entry Class
Type:

Division: Year 3 - 4

Section: Class Project

Add Students

You can add up to 35 students to this entry type

First Name *

First Name

Surname *

Surname

Gender

- ☒ Male
☐ Female
☐ Indeterminate/Intersex/Unspecified

Add Student

Register ALL your class students.
You will be able to ADD up to 35

ADDING CLASS RESEARCH PROJECT ENTRIES

Add Students

You can add up to 35 students to this entry type

First Name *

Eadie

Surname *

Fernandez

Gender

- ☒ Male
☐ Female
☐ Indeterminate/Intersex/Unspecified

Add Student

Students Added

| # | Name | Gender |
|------------|-----------------|----------------|
| Student 1: | Adam Bailey | Gender: Male |
| Student 2: | Benjamin Cooper | Gender: Male |
| Student 3: | Candace Daley | Gender: Female |
| Student 4: | Darcy Evans | Gender: Female |
| Student 5: | Eadie Fernandez | Gender: Female |

Step 1: Type student name
Step 2: Select gender
Step 3: Press 'Add Student'
Repeat Steps 1-3 for every student in the class

Add Students Entry

[Return to Entries](#)

Entry ID: 5

Entry: Investigating the
absorbency of different
brands of hand towels

Entry Class
Type:

Division: Year 3 - 4

Section: Class Project

When you have entered all the students, click 'Return to Entries'

EDITING AN ENTRY

Edit Entry: My invention F3 (3)

Coordinator Home / View Entries / Edit Entry

Please enter the entry details below.
Group entries have a maximum of 2 students. Class entries can have between 3 and 35 students.

Edit Entry Details

Project Title *
My invention F3

Project Type
☐ Individual
☒ Group
☐ Class

Division
Year 3 - 4

Section
Inventions

[Update Entry](#)

Edit Students

You have reached the maximum number of students to add to this entry (2)

Students Added

| # | Name | Gender | Actions |
|-----------|--------------------|----------------|---|
| Student 1 | Lisa - Marie Smith | Gender: Female | Edit Remove |
| Student 2 | Andrea Andrews | Gender: Female | Edit Remove |

You can change/update:

- Title
- Age division
- Section


Please **DELETE** the entry and register a **NEW** entry if you are changing:

INDIVIDUAL → GROUP
GROUP → INDIVIDUAL

Removing a student is unavailable at this time.

25/2/2020

VIEWING ALL ENTRIES

 **STAV**
Science Teachers' Association of Victoria

View All Entries
ZEERUST PRIMARY SCHOOL

[Return to Home](#)

| Deep Blue Oceans | Investigating the efficacy of Insulin Glargine | My invention |
|--|---|--|
| Type: Individual Division: F - Year 2 Section: Creative Writing Student 1: Annabel Long Gender: Female | Type: Group Division: Year 9 - 10 Section: Experimental Research Student 1: Daniel Rogers Gender: Male Student 2: Bill Lee Gender: Male | Type: Group Division: Year 7 - 8 Section: Inventions Student 1: Lisa Smith Gender: Female Student 2: Andrea Andrews Gender: Female |
| Edit Delete | Edit Delete | Edit Delete |

You will now be able to edit or delete your entries up until the **CLOSE** of registration.